

NORTON COMMONS ART FESTIVAL APPLICATION

DATES: MAY 18 & 19, 2019, 11AM-5PM

BOOTH FEE: \$150 FOR 10' X 10' SPACE

Festival Rules & Information

Permitted & Prohibited Items. Handcrafted, artist-made products are welcome at the Festival. The following items are prohibited: any work that artist did not make by hand or is not artist's own work. This includes but is not limited to buy-sell, imported items, kit-made or pattern items, mass-produced items, and commercially manufactured items. If prohibited items are found, artist will be asked to leave the Festival and will forfeit all fees. Removal decisions are at the sole discretion of the Event Director. Please do not apply if works include prohibited items described above.

Booth Staffing. All artists must be present and have their booth open for business during all hours of the 2-day event. Any artist that packs up early or leaves a booth unattended during the show will not be invited back.

Booth Fee. Booth fee payments are nonrefundable. The fee is \$150 per single 10'x10' space. If full booth payments are not received on or before **April 5, 2019**, Artists will be prohibited from participating in the show. Checks should be made out to Norton Commons, LLC.

Booth Set Up & Orientation. Set-up is Friday evening, May 17 from 6pm-10pm, and/or Saturday, May 18 from 7:30am-10am.

- Booth locations will be assigned based upon the order in which applications were received, with an attempt to incorporate reasonable location requests when possible. **Event Director has sole discretion in assigning booth locations. Artists who complain about or do not cooperate with regard to booth assignments/locations will not be invited back to the festival and may be asked to leave and forfeit all fees.**
- Artists must secure tents and booths with effective weights that are **at least 30 lbs. on each leg** of the tent. All tents will be inspected for safety and security before the show begins. **Participants will not be permitted to operate and/or sell if tents are not properly secured.**
- Electricity will NOT be available and this is an entirely outdoor event.
- Generators are not permitted unless they are whisper quiet, and Event Director must be made aware of and approve generators prior to the show beginning.
- Single spaces are 10' x 10'.
- **Music.** There will be live music on the Meeting Street green throughout the weekend. If you do not want to be located near the music, please make note of that in the application.
- Event security will be on-site overnight May 17 & 18.

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By submitting the following application, applicant agrees to abide by the rules and conditions of the Norton Commons Art Festival and agrees not to hold Norton Commons, LLC or any of its affiliates responsible or liable for any injury, accident, damage, loss or theft of goods and/or applicant's property that may occur related to, in connection with, or arising out of the Festival.

Send completed applications to mpatterson@nortoncommons.com no later than March 31, 2019. Submissions will be reviewed and responded to within ten (10) business days. **Booth payments should be sent to 9418 Norton Commons Blvd. #300, Prospect, KY 40059 after written approval of application is received by applicant.**

Norton Commons Art Festival 2019 Application

Applicant's full name: _____

Business name as you wish it to appear on booth listing (if different than above):

Contact information

Address: _____

Phone: _____

Email: _____

Website(s): _____

Medium category with short description (crafts, fiber, glass, images, painting, photography, wood, sculpture, metal, mixed media, etc.):

Type of products to be sold: _____

Price of your work (please provide low-high range AND average price):

Low-high price range: _____ Average price: _____

If you need to submit additional information regarding your products or processes, email it along with your application. Photos of your work & process are welcome and highly recommended for first-time applicants. Photos of your process may be required if clarification is needed or desired by the event staff.

Return Artist/Maker to the Norton Commons Art Festival (if yes, indicate years in attendance)?

How many booth spaces will you need? _____

How many persons will staff your booth(s)? _____

Will you need a booth sitter? _____

How did you hear about the show? _____

Do you have weights for each leg of your show tent that are at least 30lbs. each? _____

Special requests regarding booth space and/or location (Event Director will try to incorporate reasonable requests as space and time allow, but there is no guarantee requests will be accommodated and Event Director has sole discretion in assigning booth locations):

Thank you for your submission!